

Annual Security Report 2020

Consumer Information and Disclosures

Please read this entire document carefully regarding the school's campus crime report, consumer information and disclosures. The current catalog is your primary source of information about policies and procedures.

The distribution by email and prominent postings of this information, along with the policies and procedures in the catalog, are in compliance with US Department of Education requirements.

CATALOG

Altura College's Catalog is available to request on our website and can be obtained in hard copy at either campus of the school along with any updated addenda. You may have a CD version of our catalog mailed to you. The catalog is your primary source of information about the school of your choosing.

PROGRAMS

The names of associations, agencies, and/or governmental bodies that accredit, approve, or license the school and its programs can be found on page 4 of our catalog.

Students, prospective students, and other interested parties who wish to review the licensure, accreditation, or approvals may contact the school director.

Altura College's Massage Therapy Program is a blend of on campus and online courses:

(1) 750 hour Massage Therapy – Diploma

Online Coursework

Since our Learning Management System (LMS) runs on the Internet, students can access the system with PC, laptop, tablet or smart phone with wi-fi capability; either on Apple or Android platforms.

Altura College reserves the right to make certain changes in books, faculty, facilities, program length, scheduled class times and tuition. There are no plans to raise tuition or cost of attendance in 2021-2022.

Faculty

Our Catalog provides a list of the school staff and faculty as does our website. If you should have any questions, please contact the school to obtain the most recent update of this information.

No Clinical Articulation Agreements

Altura College does not participate in externships as part of its vocational program. Hands-on practice outside the classroom occurs within the safety of the school's massage clinic.

Vaccinations

Since massage therapy is not a program dealing with hazardous or infectious materials, students and faculty are not required to have a Hepatitis B vaccination.

Voter Registration

Students are encouraged to register to vote. The following web link is listed here for your convenience: <https://www.sss.gov/Registration-Info>

Transfer of Credit Policy (in accordance with 34 CFR§668.43(a) (11))

Transfer of credit will be considered on a case-by-case basis for the most recent 24-month period of schooling only. Requests for transfer of credit need to be accompanied by official transcripts of courses listing clock or contact hours, letter grades, and a catalog describing the individual course content. All material must be mailed directly to Altura College from the transferring school. As part of this policy, transfer students will also need to prove proficiency in specific hands-on modalities as part of the transfer process.

Transfer of Credit to Other Institutions from Altura College

Because policies regarding transferability of credits and hours vary considerably from school to school, Altura College cannot make any representation whatsoever regarding transfer or acceptance of our credits or hours to any other institution. You should assume that hours you earn in our programs, in most cases, will not be transferable to any other college or university, nor will they serve as a basis for obtaining a higher level degree at another college or university.

Athletic Programs - Not available

Altura College does not offer or participate in athletic programs.

Professional Associate, Bachelor, Graduate Programs - Not Available

Altura College does not offer graduate level Associate or Bachelor programs.

GED Program - Not Available

Altura College does not offer a GED program.

Advanced Placement - Not Available

Altura College does not provide matriculation for advanced placement.

ATB Student Enrollment - Not Available

Altura College does not provide matriculation for “ability-to-benefit” students.

Incarcerated Student Enrollment - Not Available

Altura College does not provide matriculation for currently incarcerated students as it may interfere with the ability to get licensed as a massage practitioner in Washington as well as other states.

Felony Student Enrollment - Not Available

A criminal record may very well jeopardize a graduate's eligibility for state licensure and therefore employment; thus, Altura College does not generally accept applicants who have been convicted of a felony. However, please see or speak to an admissions representative for further information.

FACILITIES

Facilities and Services Available to Students with Disabilities

Reasonable accommodations will be made for qualified students with disabilities in compliance with the law. Both campuses of Altura College are wheelchair accessible.

We encourage prospective students to contact the Director of Education to inquire about specific accommodations.

On-Campus Housing - Not Available

Altura College does not provide on-campus housing. The requirements for an on-campus housing fire log, fire safety report, and missing person notification policy are not applicable.

There are, however, ample off campus housing as both Pullman, WA and Moscow, ID are college towns.

DISCLOSURES

Certain program specific disclosures to consumers are required by the US Department of Education, our accrediting agency – COMTA – and individual State agencies to be available for each program on the main page of the school's website; to include but not limited to O-Net occupational codes, on-time completion rates, placement rates, completer's median debt, and detailed school costs.

Required Gainful Employment Program Disclosures

Please see our most current Gainful Employment Disclosure by contacting us.

For information about the career path of your choice you may wish to visit the O-Net website to view the Standard Occupational Classification (SOC) codes provided by the U.S. Department of Labor. To see information about massage, please click visit www.onetonline.org or search 31-9011; and CIP 51.3306.

For information about the career path of your choice you may wish to visit the National Center for Education Statistics website (NCES) to view the Classification of Instructional Programs (CIP) codes from the Integrated Postsecondary Education Data System (IPEDS).

To see CIP Code information regarding Massage Therapy, please click on the web link below:

<https://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?y=55&cipid=87830>

Retention Rates

The Retention Rate is a rate of those students who remained in or graduated from a program against the number of students in a program between July 1st of one year and June 30th of the next year. Altura College reports its Retention Rates to its accrediting agency (COMTA) annually every December.

Altura College Retention/Completion Rates can be found on the school's website at:

<https://alturacollege.com/>

Placement Rates and Types

By law, Altura College cannot guarantee jobs. We assist graduates in obtaining employment in the fields for which they are trained. This placement service is available to all Altura College graduates at no additional charge. We offer coursework on interview skills, resume writing and other job search techniques as part of our core curriculum. We also assist our graduates in networking with employers in their field and provide guidance for those graduates seeking self-

employment. At any time, on any campus, Altura College graduates can utilize job opportunity information at the school.

The Placement Rate is a rate of those graduates from a program who entered employment in the field related to their training against the number of graduates from a program between July 1st of one year and June 30th of the next year. Altura College reports Placement Rates to its accrediting agency annually every October.

Altura College Placement Rates can be found on the school's website at:

<https://alturacollege.com/>

I. CRIME REPORT

Criminal Offenses- On-Campus/Non-Campus/Public Property	2020
Murder/non-negligent manslaughter	0
Negligent manslaughter	0
Rape	0
Fondling	0
Incest	0
Statutory Rape	0
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0
Arson	0

Hate Offenses- On-Campus/Non-Campus/Public Property	2020
Murder/non-negligent manslaughter	0
Rape	0
Fondling	0
Incest	0
Statutory Rape	0
Robbery	0
Aggravated Assault	0
Burglary	0
Motor Vehicle Theft	0
Arson	0
Simple Assault	0
Larceny-theft	0
Intimidation	0

Destruction/damage/vandalism of property	0
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VAWA Offenses — On-Campus/non-Campus/Public Property	0
Domestic Violence	0
Dating Violence	0
Stalking	0

Arrests — On-Campus/non-Campus/Public Property	0
Weapons; Carrying; Possessing, etc	0
Drug Abuse Violations	0
Liquor Law Violations	0

Disciplinary Actions — On-Campus/non-Campus/Public Property	0
Weapons; Carrying; Possessing, etc	0
Drug Abuse Violations	0
Liquor Law Violations	0

Unfounded Crimes — On-Campus/non-Campus/Public Property	0
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* It is noted that students should report such occurrences as directed in the catalog and will be handled by the policies and procedures listed there.

II. LIFE-THREATENING EMERGENCIES

In the event of any on-campus life-threatening emergencies, we recommend that students, faculty, staff, and/or clientele call 911 immediately and notify a school administrator as quickly as possible afterwards. Most staff are CPR and 1st Aid trained and can assist.

III. CRIMES/OFFENSES

We encourage all students, faculty, staff, and others — including clinic clientele — to report any occurrence of crime which has occurred at our campus to one of the school administrators as quickly as possible who will notify the local police department as soon as it has been determined a crime may have been committed. These are:

1) Mandi Denning, Program Director, Title IX Coordinator 509-432-6506
admin@alturacollege.com

2) David Osborne, Director of Education 425-753-3289 david@alturacollege.com

For any of the crimes listed on page 1, it is our policy to take such action as specified below:

- The administrative staff listed above will listen to each case seriously and determine the appropriate action including;

notifying local law enforcement agencies, if not already notified, as we have no campus security personnel.

- Secondly, we will take administrative action against any student, client, faculty or staff member if the crime was committed by one of these parties; whether on campus, adjacent property to campus, or elsewhere (probation/dismissal depending on the severity of the crime).

- Next, if the crime was committed by someone outside of this school against one of our students, clients, faculty, or staff members on campus, we recommend that the individual contact a school administrator (listed above) so that we can notify or encourage the individual to notify the local authorities to take action against the individual(s) (as the situation warrants) to keep our campus safe and secure for all.

- If the crime was committed by someone outside of this school against one of our students, clients, faculty, or staff members elsewhere off campus, we recommend that the individual contact the local authorities to take action against the individual(s), and a school administrator to keep our campus safe and secure for all to enjoy.

- Finally, we will report to students, faculty, and staff such occurrences no later than 48 hours after we are notified.

We believe our campus location is safe and have had no occurrences of crime.

Altura College does not tolerate the possession, use, and sale of alcoholic beverages, and illegal drugs or firearms on its campus, and will take action as outlined above against those who are participating in such activities.

Sexual assault offenses will be handled as outlined above as well.

If any student has questions regarding HMMS' policies, procedures, etc. either outlined or that we haven't outlined above, please feel free to talk to a school administrator.

IV. PROGRAMS TO INFORM AND EDUCATE

Four times each year - during class orientation - which occurs on the first day of school, a school administrator reviews not only the school orientation packet, but the Annual Security Report, Reporting Procedures & Policies to each and every student enrolled in school going through orientation. Employees and faculty are encouraged to attend.

During this orientation review of the Annual Security Report, Reporting procedures & Policies, the school will inform and educate students on the Campus Crime Stats from the most recent several years in all categories which are collected from local police departments and reported to the US Department of Education. We also review procedures on how to report and handle life-threatening emergencies, and crimes that could occur on campus or against our students, faculty or staff off campus as well.

Altura College affirms to students during orientation that it does not tolerate smoking nor the possession, usage, and/or sale of alcoholic beverages and illegal drugs, misused/abused prescription medications or firearms on its campus, and it will take action as outlined on page 2 against those who are participating in such activities.

V. DRUG / ALCOHOL OFFENSES & PREVENTION

Drug and Alcohol Abuse Prevention Program — DAAPP

The Drug-Free Schools and Communities Act (DFSCA) and Part 86 of the US Department of Education's General Administrative Regulations require institutions of higher education — which includes Altura College Massage School — to certify they have developed and implemented a program to prevent unlawful possession, use, and distribution of illicit drugs and alcohol abuse on campus and at school-recognized events and activities.

(1) First and foremost, Altura College is a drug-free, alcohol-free, and firearm-free zone. As such, drugs, alcohol, and firearms are not allowed on campus, which includes: campus buildings, classrooms, clinic, and parking lots approved by the school. The school clearly prohibits the unlawful possession, use, and

distribution of illicit drugs and alcohol by students and employees on campus and as part of any of its school-recognized events and activities off campus.

(2) Altura College distributes its DAAPP policy to students via the catalog and to employees in its employee handbook.

(3) a description of health risks associated with using illicit drugs and alcohol can be found at:

<https://www.drugabuse.gov/publications/drugs-brains-behavior-science-addiction/addiction-health>

(4) Because Altura College does not have drug/alcohol counseling, treatment, or rehabilitation facilities on campus, we strongly urge any student or employee struggling with such addictions to contact the local agencies of which a list is available from an Altura employee.

(5) To students, faculty and staff: Altura College does not tolerate the possession, usage, and/or distribution or sale of alcoholic beverages, illegal drugs or misused/abused prescription medications on its campus, or any school recognized events or activities off campus. As such, the school will take necessary action as follows:

- Administrative staff will listen to each case seriously and determine the appropriate action, which may include probation or dismissal; depending on the severity of the offense and notifying local law enforcement agencies.
- Additionally, students, faculty and staff on probation or dismissed must provide evidence of successful completion of a 12-step drug or alcohol program prior to being considered for re-entrance into the school's program or employment.

In conclusion, Altura College Massage School certifies and attests that its DAAPP policy is distributed during student enrollment as well as upon company employment.

A listing of various helplines can be obtained by an Altura employee.

VI. SEXUAL MISCONDUCT POLICY (in compliance with Violence Against Women Act 2014)

This information in its entirety can be found in the current Altura College catalog.

VII. FIRE SAFETY REPORT

The Health Education Act of 1965 — HEA — fire safety regulations (34 CFR 668.49) apply only to institutions with on-campus student housing facilities and focus exclusively on those facilities. Considering the US Department of Education — USDOE — requires a fire safety report for on-campus student housing, and Altura College Massage School has no on-campus student housing at either campus, we are not required to submit such a report.